



<b>Post Title:</b>	Consultant
<b>Domain:</b>	The World Academy of Sciences (TWAS) / IAP
<b>Organizational Unit:</b>	InterAcademy Partnership (IAP)
<b>Primary Location:</b>	Trieste, Italy
<b>Recruitment open to:</b>	External candidates
<b>Type of contract:</b>	Individual Consultant
<b>Available compensation budget:</b>	Up to USD 6,000 per month (Candidates will be evaluated based on value for money according to relevant qualifications and experience)
<b>Deadline (<i>midnight, Trieste time</i>):</b>	12 April 2020

## OVERVIEW OF THE FUNCTIONS OF THE POST

The InterAcademy Partnership (<http://www.interacademies.org>) is seeking an experienced consultant to: (1) Help scope and develop new regional, interregional and/or global projects for IAP; and (2) Follow up opportunities presented by recent major projects. This person will work closely with members of the IAP Steering Committee (Co-Chairs) and with the IAP Secretariat in Washington and Trieste.

The consultant will: (1) Support lead IAP Co-Chairs in scoping new project(s), using desk research and consultation with key stakeholders, as well as helping to identify prospective funders. Having developed a scoping paper, the consultant will set up calls/meetings with funders and support the lead IAP Co-Chair in refining the project with them. The consultant will also: (2) Help maintain the momentum of recent IAP projects, especially related to the Sustainable Development Goals and relations with (international and regional) UN and other bodies, supporting the IAP Secretariat as required. The meeting of IAP leadership in April 2020 will also help refine the work programme of this consultant.

Consultants wishing to work remotely will be considered.

### ACTIVITIES AND OUTPUTS:

- Develop initial scoping paper(s) by end of Month 3.
- Identify prospective funders and devise engagement strategies by end Month 4.
- Support lead IAP Co-Chairs in their engagement with prospective funders and experts in scientific and policymaking communities (by identifying and contacting them; joining virtual and in-person meetings; and revising the proposal in light of discussions in efforts to secure major grants).
- Subject to securing funding in principle, launch the initial stage of the project implementation, including establishing the Project Working Group.
- Follow up opportunities from recent IAP projects on the SDGs, etc., prepare an action plan drawing on their recommendations and launch its implementation.
- Develop action plans for new/ongoing activities identified by IAP leadership at its meeting in April 2020 and initiate their implementation.

### TIMING:

- The anticipated timeframe for this work is 11 months (approx. May 2020 to March 2021).

## REQUIRED QUALIFICATIONS

### EDUCATION

- Master's degree (or equivalent) in Programme/Project Management, Public Policy, International Development or other relevant field;
- PhD in one of the above listed fields or other relevant discipline will be considered an asset.

### WORK EXPERIENCE

- Minimum of 7 years' experience working in the areas of Programme/Project Management, Public Policy, International Development (or similar), preferably in the context of academies of science and medicine or other international organizations;
- Experience in establishing and maintaining cooperative working relationships with other organizations governmental agencies, public and private organizations is desirable.

### ***SKILLS/COMPETENCIES***

- Good overall understanding of IAP, its member academies and regional networks;
- Experience of advising an organization, or programme of similar calibre, on its strategic and implementation plans;
- Knowledge of suitable tools for building strong networks;
- Good interpersonal and communication skills, and excellent analytical skills;
- Excellent fluency in English.

### ***SUPERVISORY ARRANGEMENTS***

- The Consultant will be supervised by the IAP Coordinator in Trieste, Italy, and work closely with the rest of the IAP Secretariat in Trieste and Washington, DC, USA.

## **SUBMISSION OF WRITTEN PROPOSALS**

In order to complete their online application, Candidates have to submit a written proposal to the ICTP Personnel Office at [personnel\\_office@ictp.it](mailto:personnel_office@ictp.it) containing:

- Curriculum vitae;
- Short proposal consisting of:
  - i) a description of proposed approach and methodology for undertaking this assignment;
  - ii) a work plan with a broad time frame and milestones related to the assignment.
- Fees to be charged for the assignment (daily consultancy fee and a total estimated number of days required to undertake the assignment), which should be quoted in US or in Euros only.
- Please show any anticipated travel costs separately (destination; meeting or event; estimated cost including travel and daily subsistence expenses).

Please note that written proposals constitute integral part of the application; failure to produce a written proposal will result in an incomplete application which won't be taken into consideration.